Request for Amended Loan Offer

Broker Name
Broker Phone Number
Broker Email Address

Mortgage Account Number

Reason for amended loan offer

Documentation requirments for amended loan offer 30 day extension / amended loan offer request in last 30 days (month 6)	Tick
For 30 day offer extension for all proposal types	
Documents need to be received by Haven at least 5 working days before Letter of Offer expires	
PAYE:	
Salary cert dated within 6 months or letter from employer to confirm that applicants terms & conditions of employment have not changed	
1 up to date payslip (dated within 2 months of submission)	
3 months non AIB current account statements (dated within 2 months of submission)	
Updated evidence of the Balance of Funds	
Latest EDS	
Self Employed: (The following is required if tax year has passed since Letter of Offer issued)	
Up to date certified accounts by Accountant	
Up to date Form 11 and Chapter 4	
Up to date Tax Confirmation (ROS or Letter from Accountant)	
3 months up to date business and personal bank statements (dated within 2 months of submission)	
Updated evidence of the Balance of Funds	
Foreign Credit report: (dated within 6 months)	
Switchers: Redemption figure required and loan amount must be reduced in line with current balance outstanding.	
Self-Build: Professional Indemnity Insurance on file and in date	
Self-Build/Top Ups/Purchase to Renovate reliant on uplift: please note valuation must be dated within last 4 months, re-valuation may need to be requested	

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